



PHILADELPHIA

November 15-16, 2017

SPEAKER TRAVEL/HOTEL REQUEST FORM

COMPLETE THIS FORM BY: October 16, 2017.

EMAIL TO: SPEAKERVIP@ONPEAKEVENTS.COM OR JINNY.FAYE@ONPEAK.COM

OR CALL JINNY FAYE AT 1-800-803-6905 OR (678)-553-7211

Please check one: *Mandatory for processing*

SPEAKER PRESS EXHIBITOR MANUFACTURER

CONTACT INFORMATION – Please print clearly

Contact Name: _____

Company Name: _____

Address: _____

City / State / Zip: _____

Phone: _____ Fax: _____ Email: _____

AIRLINE INFORMATION

1st Airline Preference: _____ 2nd Airline Preference: _____

Departure City: _____ Frequent Flyer Airline & Number: _____

Departure Date / Time: _____ Return Date / Time: _____

HOTEL INFORMATION: Reservations will be processed on a first-come, first-served basis. Please list your choice hotel(s) page 11. Please be advised that requests are not guaranteed.

1st Hotel Preference: _____ 2nd Hotel Preference: _____

Check-in Date: _____ Check-out Date: _____

Room Type: Single Bed Double Beds

Room type is not guaranteed until the time of check-in.

PAYMENT INFORMATION

Type of Card: _____ Number: _____ Exp: _____

Name as it appears on card: _____



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Pennsylvania Convention Center

Philadelphia, PA

- **Select from the following hotels.**
- **Reservations must be made with Jinny Faye, travel manager at OnPeak at jinny.faye@onpeak.com.**
- **Please complete page 10 of your Speaker Packet and forward to Jinny Faye.**
Questions? Call Jinny at 678.553.7211

1. **Hilton Garden Inn Philadelphia City Center** 1100 Arch Street
Single/Double: \$219 – 3 Star Hotel – .2 miles to Pennsylvania Convention Center
2. **Home2 Suites by Hilton Philadelphia City Center** 1200 Arch Street
Single/Double: \$227 – 4 Star Hotel - .1 miles to Pennsylvania Convention Center
3. **Radisson Blue Warwick Hotel** 220 South 17th Street
Single/Double: \$212 – 4 Star Hotel – .6 miles to Pennsylvania Convention Center
4. **Sheraton Philadelphia Downtown Hotel** 201 North 17th Street
Single/Double: \$182 – 3 Star Hotel – .6 miles to Pennsylvania Convention Center
5. **Westin Philadelphia** 99 South 17th Street at Liberty Place
Single/Double: \$256 – 4 Star Hotel – .8 miles to Pennsylvania Convention Center
6. **LeMeridien, A Starwood Hotel** -1421 Arch St.
Single/Double: \$249 – 4 Star Hotel - .10 miles to Pennsylvania Convention Center