



CompleteXPO Services
Meeting The Needs of Today's Events!
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October 28th-29th, 2015
 Pennsylvania
 Convention Center
 Philadelphia, Pennsylvania

Booth Cleaning Order Form *Discount Deadline: October 9th 2015*

BOOTH CLEANING RATES

All carpets ordered from CompleteXPO Services are installed clean for your use; however, you may want to order cleaning services for debris created during set-up.

Please choose either **Daily Booth Cleaning** or **One-Time**
 (before initial opening) **Booth Cleaning** below.

Our exclusive cleaning contract for this show will not permit other service contractors to provide this service.

Vacuuming - Daily									
Booth Dimensions		Total Square Feet	X	Advance Rate	or	Standard Rate		# of Days Required	Amount
ft.	ft.		X	\$ 0.43 / sq. ft.	or	\$ 0.56 / sq. ft.	X	2	\$
Vacuuming - Once before Initial Opening									
Booth Dimensions		Total Square Feet	X	Advance Rate	or	Standard Rate	X	# of Days Required	Amount
ft.	ft.		X	\$ 0.52 / sq. ft.	or	\$ 0.59 / sq. ft.	X	1	\$
MINIMUM CHARGE - 100 Sq. ft. per day								Sub-Total	\$
								8% PA Sales Tax	\$
TOTAL AMOUNT →								\$	

Payment Policy: Payment in full of Booth Cleaning charges, including applicable tax, must accompany your advance order to qualify for discount rates. All orders placed after the discount deadline or at the Service Desk will be invoiced at standard rates. All outstanding invoices must be settled at the Service Desk prior to show closing. No telephone orders accepted. All charges in U.S. funds only. Check, Cash, Traveler's checks, Visa, MasterCard, Discover, and American Express accepted.

Cancellation Policy: Booth cleaning orders cancelled before the return deadline will be refunded at 100%. Booth cleaning orders cancelled after the return deadline will not be eligible for refund.

Name of Event:	NeoCon East 2015
Company Name:	Booth #:
Ordered By:	Phone #:
Signature:	Date: